

## Meeting Minutes 6/30/16

Present: Scott, Todd, Claire Liu, Swapnil, Ishant, Abhijit, Joe, Claire, Sudarshan

### 1. Symposium

- i. Scott- Nothing, remember to update the symposium timeline
- ii. Todd – Speaker list, 29 people as on June 30. Some people could still send. Re-decide timing of the talks, yet to do parking permits, abstract book format
- iii. Joe/Ishant – shuttle for reps, first round of invites sent, asked to follow up from other industry guys, make sure the website works
- iv. Claire Liu/Ryan – sent Stephanie menu a couple of weeks ago
- v. Sudarshan – list of possible judges, work for judging criteria, scheduling
- vi. Online registration is working, GSO website is working, need to finalize judging criteria as discussed previous week

### 2. Officer updates

Scott –

1. reschedule meetings in July – 14<sup>th</sup> to 15<sup>th</sup> and 21<sup>st</sup> to 22<sup>nd</sup>
2. Talked to Boudorius about Master's program, may start their own organization for their interests/events
3. Have a Master's rep in the graduate committee?
4. Budget stuff – first year people yet to respond mentor-mentee, picnic, require intercultural awareness to showcase as a committee

Todd

1. PGSG don't meet in the summer

Claire Liu

1. English speaking – co-curricular?
2. Quiz bowls?

Ishant

1. List of events given in the proposal

Abhijit

1. Master's list? – Scott: not finalized
2. Picnic venue yet to be booked

Joe

1. 7/7 is the kickball game, hope to have enough people for 2 games
2. Euro semi-final screening. May provide food for the event
3. Scheduling events for fall in progress

Claire: No updates

Microwave gate

1. Relative cleanliness?
2. Office safety – organization of offices, maximum occupancy, broken furniture, broken chairs
3. Follow up with Jeff
4. Faculty and staff?
5. Policies available?
6. Have kindergarten desks next year?
7. Scott, Swapnil and Sudarshan to handle with School.
8. Cleaning Day!